

**MINUTES**  
**TOWNSHIP OF PENNSAUKEN**  
**PUBLIC COMMITTEE MEETING**  
**December 1, 2022**

Pennsauken Township Public Committee Meeting was held at the Municipal Building located at 5605 N. Crescent Blvd Pennsauken, NJ 08110 on Thursday December 1, 2022.

The Meeting was called to order by Mayor Rafeh at 6:00 pm, who also called for the Salute to the Flag, to be followed by a Moment of Silence. Please keep in your thoughts and prayer the Henry Family.

Mayor announced the meeting complies with the "Senator Byron M. Baer Open Public Meetings Act."

**NOTE:** Township Clerk announced that this meeting was published in the Courier Post and Retrospect on January 14, 2022

The meeting commenced with a roll call by the Township Clerk.

**PRESENT:** Committeeman DiBattista, Committeeman Martinez, Committeeman Olivo, and Mayor Rafeh.

**NOTE:** Deputy Mayor Roberts was Absent from meeting.

Also, present were Township Administrator Tim Killion, Township Clerk Pamela Scott-Forman, Deputy Clerk Ana Matos, and Solicitor Linda Galella esq.

**NOTE:** Meeting was streamed live on YouTube.

**APPROVAL OF MINUTES**

Regular meeting – November 14, 2022

Committeeman DiBattista moved motion to approve meeting minutes.

Committeeman Olivo seconded the motion.

An affirmative 4/0 voice vote was recorded.

**ORDINANCE(s) ON SECOND READING (PUBLIC MAY COMMENT)**

**2022:25** AN ORDINANCE AMENDING ARTICLE III USE OF TOWNSHIP FACILITIES AND GROUNDS, SECTION 14 OF CHAPTER 226 OF THE TOWNSHIP OF PENNSAUKEN MODIFYING THE CLASSES OF USES AND FEES

**WHEREAS**, the Township of Pennsauken ("Township") regulates the use and fees for Township owned grounds and facilities for the use and enjoyment of its residents and youths; and

**WHEREAS**, the Township sponsored youth organizations have grown tremendously in recent years causing a shortage fields and facilities; and

**WHEREAS**, the Township seeks to give priority for the use of their designated facility or field to certain Township sponsored youth organizations predominately (90%) comprised of Township residents; and

**WHEREAS**, these Township sponsored youth organizations totally rely upon the use of Township owned facilities and fields; and

**WHEREAS**, the Township also seeks to waive fees for certain Township sponsored youth organizations predominately (90%) comprised of Township residents; and

**WHEREAS**, Pennsauken Youth Athletic Activities (PYAA), Merchantville/Pennsauken Little League and Softball (MPLL), and Pennsauken Youth Soccer Club (PYSC) are Township sponsored youth organizations which are comprised of 90% of Township residents and as such, the Township seeks to grant priority to these Township sponsored youth organizations to use Township designated facilities and fields; and

**WHEREAS**, the Township seeks to require all youth organizations wishing to utilize Township facilities and grounds to submit a permit application and certificate of insurance; and

**WHEREAS**, the Township Committee seeks to amend the Classes of use and fees codified at Section 14 of Chapter 226 of the Pennsauken Township Code to refine the class of uses and fees for Township youth organization comprised of Township residents.

**NOW, THEREFORE, BE IT ORDAINED AND ADOPTED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that Article III entitled "Use of Township Facilities and Grounds"- in Section 14 entitled "Classes of use and fees" of Chapter 226 of the Township Code entitled "Parks and Playgrounds" is hereby amended to read as follows (strikethroughs represent deletions, underlines represent additions):

§ 226-14**Classes of use and fees.**

**A.**

Class I.

**(1)**

No fee shall be charged for the use of Township grounds or facilities for Pennsauken Youth Athletic Activities (PYAA), Merchantville/Pennsauken Little League and Softball (MPLL), and Pennsauken Youth Soccer Club (PYSC), provided that the Township group/organization is comprised 90% of Pennsauken/Merchantville resident members and the event is solely for the use of Pennsauken/Merchantville resident youth, the only exception being the use of the municipal pool or Snowmobile, where salaries must be paid.

**(2)**

Pennsauken Youth Athletic Activities (PYAA), Merchantville/Pennsauken Little League and Softball, Pennsauken Youth Soccer Club shall be given priority for use of their one designated Township facility and/or field with its Pennsauken/Merchantville resident youth programs. These Township youth organizations can make application through the Pennsauken Parks and Recreation Department for additional field use based upon availability.

**(3)**

The PYAA, Merchantville/Pennsauken Little League, Pennsauken Youth Soccer League, and any other program/organization shall be required to submit a permit application for use of any Township facility/grounds. They must submit a certificate of insurability with the application listing the Township of Pennsauken as an additional insured for the time(s) and date(s) being requested for the event and/or program.

**(4)**

A final complete roster shall be submitted with the application for a permit for use of fields. A field use permit will not be issued until a roster is provided.

**BE IT FURTHER ORDAINED** that this ordinance shall take effect immediately after final passage and publication as provide by law.

Committeeman DiBattista moved motion to open floor for public hearing.

Committeeman Olivo seconded the motion.

An affirmative 4/0 voice vote was recorded.

Committeeman DiBattista moved motion to close floor for public hearing.  
 Committeeman Olivo seconded the motion.  
 An affirmative 4/0 voice vote was recorded.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>			√			
<i>Martinez</i>		√	√			
<i>Roberts</i>						√
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			

No Public Wished To Comment

**RESOLUTION(s) (PUBLIC MAY COMMENT)** The following Resolution(s) will be considered individually.

**2022:436 RESOLUTION CANCELING BALANCES IN CAPITAL IMPROVEMENT ORDINANCES**

**WHEREAS**, certain Capital Improvements Authorization balances remain dedicated to projects now completed; and

**WHEREAS**, it is necessary to formally cancel the remaining balances so that funded balances may be cancelled to Capital Fund Surplus and unfunded balances will cancel the authorization for unissued bonds.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Pennsauken, County of Camden, and the State of New Jersey, that the following improvement authorization balances be cancelled:

Bond Ordinance	Description	Funded	Unfunded	Total
11-15	Acquistion of Improvements to Various Abandoned Homes	57,898.46	-	57,898.46
14-04	Various Capital Improvements	149.58	-	149.58
15-04	Various Capital Improvements	7,037.77	-	7,037.77
16-02	Various Capital Improvements	85.38	-	85.38
17-03	Various Capital Improvements	6,337.08	-	6,337.08
19-02	Various Recreational Improvements	672.19	-	672.19
19-03	Various Capital Improvements	3,556.21	-	3,556.21
20-03	Various Capital Improvements	43,000.00	-	43,000.00
				118,736.67

**I HEREBY CERTIFY** that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held on the 1<sup>st</sup> of December.

Motion to Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>	√		√			
<i>Martinez</i>		√	√			
<i>Roberts</i>						√
<i>Rafeh</i>			√			
<i>DiBattista</i>			√			

No Public Wished To Comment

**2022:437 RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE PURCHASE OF POLICE VEHICLE UPFITS THROUGH THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM I-NJCP (ELITE VEHICLES SOLUTIONS)**

**WHEREAS**, The Township of Pennsauken wishes to upfit newly purchased 2021 Ford F250 for use by the Police Department from an authorized vendor under contract by the Division of Purchase and Property, Department of Treasury, State of New Jersey; and

**WHEREAS**, Elite Vehicles Solutions, 1000 Bennett Blvd, Unit 6, Lakewood, NJ 08701 has been awarded New Jersey State Contract Number 17-FLEET-00749 for the purchase of Emergency Equipment for Patrol Vehicles from 05/15/2019 – 05/14/2023.

**WHEREAS**, the Chief of Police has recommended the use of this contract, price and other factors considered; and

**WHEREAS**, the cost of this purchase(s) shall not exceed \$100,000 and

**WHEREAS**, this is an open-ended contract, and the Township is not obligated to order, accept, or pay for the goods and services hereunder until an order is placed, required certification of available funds shall be made when goods or services are ordered.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Pennsauken, County of Camden, and the State of New Jersey, as follows:

1. That Elite Vehicles Solutions, 1000 Bennett Blvd, Unit 6, Lakewood, NJ 08701 be awarded a contract for the purchase of Emergency Equipment for Patrol Vehicles, as recommended by the Chief of Police, in an amount not to exceed \$100,000 from January 1, 2022 through December 31, 2022.

2. That the aforesaid contract is a term contract permitting the purchase of items at a stated price on an “as-needed” basis, at which time certification of available funds shall be provided for each purchase in accordance with Local Public Contracts Regulation 5:30-14.4.5 (c) 2ii.

3. That the Township Committee hereby directs the Township Administrator, the Township Clerk, and the Purchasing Agent to execute any contract documents which are necessary to effectuate the terms of this Resolution, subject to review, revision, and approval by the Township Solicitor.

**I HEREBY CERTIFY** that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held on the 1<sup>st</sup> of December.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>			√			
<i>Martinez</i>		√	√			
<i>Roberts</i>						√
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			

No Public Wished To Comment

**2022:438** A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR OUTSIDE EMPLOYMENT OF OFF-DUTY MUNICIPAL OFFICERS TRUST FUND PURSUANT TO LFN CFO 2000-14

**WHEREAS**, permission is required for the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, LFN CFO 2000-14 provides for receipt of fees collected from private persons or entities for the payment of wages to police officers for off-duty or outside employment services; and

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from private persons or entities are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

1. The Township Committee hereby request permission of the Director of the Division of Local Government Services to pay expenditures for the payment of wages to police officers for off-duty or outside employment services in accordance with LFN CFO 2000-14.
2. The Municipal Clerk of the Township of Pennsauken is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

**I HEREBY CERTIFY** that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held on December 1, 2022

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>			√			
<i>Martinez</i>		√	√			
<i>Roberts</i>						√
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			

No Public Wished To Comment

**2022:439** RESOLUTION FOR UNPAID MUNICIPAL CHARGES FOR EXAMPLE BUT NOT LIMITED TO GRASSCUTTING, CLEAN-UP AND BOARD-UP; ESTABLISH A FINAL BILLING; IMPOSE

MUNICIPAL ASSESSMENTS; ENFORCE THROUGH TAX SALE; AND IMPOSE MUNICIPAL LIENS.  
 (38<sup>TH</sup> street, Hollinshed, Lexington, Madison & River Rd.)

**WHEREAS**, the Township of Pennsauken has incurred an expense in the year(s) 2022 against various properties within the Township for failure of the property owner to comply with Municipal Ordinances concerning the condition of their property, and;

**WHEREAS**, the Township of Pennsauken is empowered under N.J.S.A. 40:48-2.13; N.J.S.A. 40:48-2.14; and N.J.S.A. 40:48-2.5(f)(2) to impose a Lien for recovery of those monies expended by the Municipality.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that the attached list of properties designated by Block and Lot number, the owner of record and mailing address of record. The amount listed constitutes a demand by the Township for payment by the property owner for the cost incurred by the Municipality.

**BE IT FURTHER RESOLVED**, if payment for the Municipal assessment is not received in full to the Township of Pennsauken, c/o Danielle Lippincott, Tax Collector, 5605 N. Crescent Boulevard, Pennsauken, New Jersey 08110, that the Municipal Assessment will be enforced by Tax Sale, becoming a Municipal Lien in accordance with New Jersey State Statute.

**BE IT FURTHER RESOLVED**, certified copies of this resolution will be forwarded to the Tax Collector and the Chief Financial Officer by the Township Clerk.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			
<i>Roberts</i>						√
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			

No Public Wished To Comment

**2022:440** RESOLUTION FOR UNPAID MUNICIPAL CHARGES FOR GRASSCUTTING ONLY, ESTABLISH A FINAL BILLING; IMPOSE MUNICIPAL ASESSMENTS, ENFORCE THROUGH TAX SALE; AND/OR IMPOSE MUNICIPAL LIENS.

**WHEREAS**, The Township of Pennsauken has incurred an expense in the year(s) 2022 against various properties within the Township for failure of the property owner to comply with Municipal Ordinances concerning the condition of their property, and;

**WHEREAS**, The Township is empowered under N.J.S.A. 40:48-2.13; N.J.S.A. 40:48-2.14; AND, N.J.S.A. 40:48-2.5(F)(2), to impose a Lien for the recovery of those monies expended by the Municipality.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that the attached list of properties designated by Block and Lot number, the owner of record and mailing address of record. The amount listed constitutes a demand by the Township for payment by the property owner for the cost incurred by the Municipality.

**BE IT FURTHUR RESOLVED**, if payment for the Municipal assessment is not received in full to the Township of Pennsauken, C/O Danielle Lippincott, Tax Collector, 5605 North Crescent Boulevard, Pennsauken, New Jersey 08110 that the Municipal Assessment will be enforced by Tax

Sale, becoming a Municipal Lien in accordance with New Jersey State Statute.

**BE IT FURTHER RESOLVED**, certified copies of this resolution will be forwarded to the Tax Collector and the Chief Financial Officer by the Township Clerk

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			
<i>Roberts</i>						√
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			

No Public Wished To Comment

### **ECONOMIC DEVELOPMENT / Larry Cardwell**

**Liberty Manufacturing Group** – 2319 Haddonfield Road, this is a 4,200 square foot space that will be leased for machine shop - light manufacturing and assembly of aluminum or copper parts, mostly hardware such as clamps, brackets, bolts, connectors used by the electric utility or rail industries. Hours of Operation - 1 shift, Monday thru Friday 7am-4pm Employees - currently just 4 owners/employees. Term of lease is 5 years so potentially may grow to approximately 8-10 employees.

- Committee agreed to move forward.

### **PUBLIC COMMENT – NONE**

Committeeman DiBattista moved motion to open floor for public hearing.  
Committeeman Olivo seconded the motion.  
An affirmative 4/0 voice vote was recorded.

Committeeman DiBattista moved motion to close floor for public hearing.  
Committeeman Olivo seconded the motion.  
An affirmative 4/0 voice vote was recorded.

### **COMMITTEE COMMENTS**

#### **Mayor Rafeh**

- We will be reading to Pre-Schoolers at the Library.
- We are so excited to announce that Pennsauken Twp will be getting a brand-new Community Center on Westfield Ave. We are all extremely excited and happy. Thank you so much to everyone who has been a part of this project. Most importantly this project will benefit our community but will not impact our taxes in town.
- Have a great weekend and stay safe.

#### **Committeeman DiBattista**

- Four years ago, we had the chance to speak to the public when mayor Rafeh and myself were campaigning and one of the things we received the most was not having a community center.

- I am proud and honored to sit on the Board and deliver this to Pennsauken. We are excited and cannot wait to have it all done.
- We have been working hard to complete grants and working with the state and here we are almost breaking ground. Thank you to Committee, administration and everyone involved.

#### **Committeeman Martinez**

- Very excited for the community center to be utilized by our residents and kids. Thank you to everyone involved with this project.
- Christmas Parade was a success thank you to all the volunteers and to everyone involved from Park and Rec, PPW, employees who volunteered and our first responders.
- December is a giving season and a business in town is doing a coat drive December 12 at his location (GoCutz). Go support and donate to stay warm.

#### **Committeeman Olivo**

- It is an honor to be part of the community center and I cannot be more excited to see it all come to life.
- December 7<sup>th</sup> we will be having our Tree lighting here in the Municipal Building. We will have Santa stop by and we will have food trucks and activities for the kids.
- Everyone can also participate in donating an unwrapped new toy for our Angel Tree program.
- Have a great weekend and stay safe.

#### **REMINDERS**

Administrator, Tim Killion

- Next meeting will Be Monday, December 19<sup>th</sup> at 6pm.

**RESOLUTION(s) (PUBLIC MAY COMMENT)** The following Resolution(s) will be considered individually

**2022:441 RESOLUTION AUTHORIZING A CLOSED SESSION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF PENNSAUKEN TO DISCUSS MATTERS OF CONTRACTS**

**WHEREAS**, the Township Committee of the Township of Pennsauken is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6- et. seq; and

**WHEREAS**, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the Township Committee of the Township of Pennsauken to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12b.

**WHEREAS**, matters under discussion will not be disclosed until the need for confidentiality no longer exists; and

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, pursuant to the Open Public Meetings Act of the State of New Jersey that:

1. The Township Committee of the Township of Pennsauken shall hold a closed meeting from which the public shall be excluded, on December 1, 2022.
2. The general natures of the subjects to be discussed at said closed meeting shall be matters of Contracts, N.J.S.A. 10:4-12b (7)

**ADOPTED** at the Meeting of the Township Committee of the Township of Pennsauken on December 1, 2022.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			
<i>Roberts</i>						√
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			

No Public Wished To Comment

**Note:** Committee went into close session at 6:20 pm and adjourned from closed session.

**ADJOURNMENT:**

**Time:** 7:31 pm

Committeeman DiBattista move motion to Adjourn.

Committeeman Olivo second motion.

An affirmative 4/0 voice vote was recorded.

Respectfully Submitted,  
Deputy Clerk, Ana Matos